

Instructions for Accessing the GTA Orientation Modules

There are three main steps to access the GTA Orientation Modules:

- I. Activate your MyID (if needed)
- II. Set up Duo Mobile
- III. Log into eCampus (WVU's learning management system)

I. Activate your MyID

The eCampus learning management system requires that your MyID credentials be current, so follow the steps below to activate your MyID if needed. If your MyID is already activated, skip to section 2.

1. Go to <https://login.wvu.edu/self-service> and click on **Claim Account**.

YOUR ACCESS TO WVU

If you are paid by both WVU and WVU Medicine, or you are a medical resident, manage your account at [WVU Medicine](#).

Forgot your password or need to change it? Confirm your identity and pass the required cybersecurity quiz first. Forgot or Change Password	Enter your information to claim your account, take the cybersecurity quiz and add recovery contact information. Claim Account
Former Students: Enter your WVU username and birthdate to create a new password and access WVU services, like MIX (G Suite) and STAR. Manage Alumni Account	If you don't remember your WVUID number, enter your personal information to look it up. Look Up WVUID
If you've already set up Duo two-factor authentication, you can print codes as a backup, add a token to your account or resync a token. Print Backup Codes or Add Duo Token	If you've failed to log in too many times, confirm your identity to unlock your account. Unlock Account ↗

3. Complete the information that is requested:
 - a. First Name
 - b. Last Name
 - c. Date of Birth
 - d. WVUID Number
 - e. Validation question
 - f. Security question

II. Set up Duo Two-Factor Authentication

1. Go to <https://it.wvu.edu/services/student-resources>
2. You will need this authentication every time you login to a WVU system

Duo Two-Factor Authentication

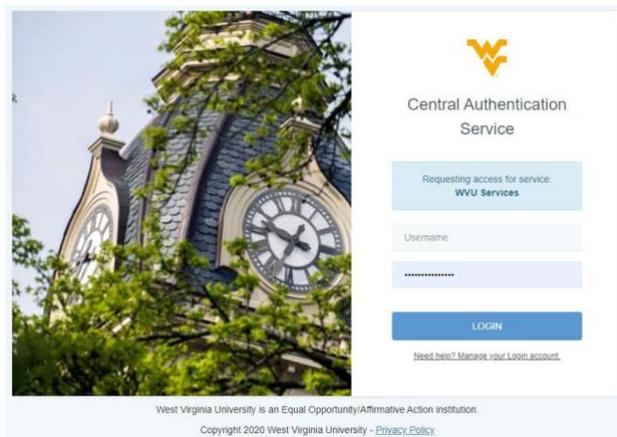
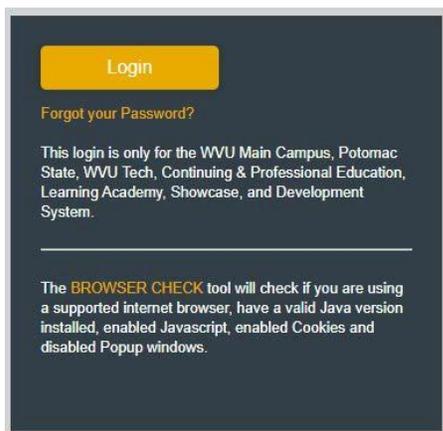
Learn how to set up Duo, generate backup codes, add a device and more.

To get started, watch the introduction video at <https://www.youtube.com/watch?v=Yj5f1ZOLDHg&t> and review the articles below.

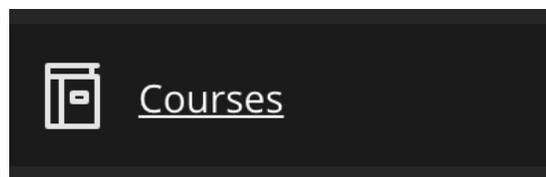


III. Log into eCampus

1. Go to <https://ecampus.wvu.edu>
2. Click on the "Login" button. You will be redirected to a Central Authentication Service login. Enter your MyID and password. Once you authenticate, you will be redirected back to eCampus.



3. Once logged into eCampus, click the **Courses** button on the left side of your screen.



4. Next, click the **Course Catalog** button on the top right corner of your screen.



5. In the Search Catalog section, type "gta" and then click on **Go**.

Search Catalog Course Contains

6. Click on the **Chevron** next to LA.GTA_Orientation_Fall_2022 and select **Enroll**. (You have to hover over the text for it to appear).

LA.GTA_Orientation_Fall_2022 GTA Orientation Fall 2022

7. **Important! Be sure to type the Access Code exactly as it appears because it is case sensitive.**

Enter the Access Code **FTLPLNZH** and then click on the **Submit** button.

ENROLL IN COURSE: GTA ORIENTATION FALL 2022 (LA.GTA_ORIENTATION_FALL_2022)

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Description: Trainings for new Graduate Teaching Assistants for the 2022-2023 academic year
Categories: Education:Higher Education
Access Code

8. The system will take you to a configuration page. Click on the **OK** button in the bottomright corner.

9. You now have access to the GTA Orientation Modules and can begin working on them.

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Graduate Teaching Assistant Orientation 